



Real Estate and Lending Solutions, Inc.

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San Fernando, Ca 91340
818.653.6525
818.554.3595

Purchase Documentation Checklist

Personal

- Driver's license
- Social Security card / US Passport

Employment/Income

- Federal income tax returns for the previous two years
- W-2 forms for the previous two years
- Pay stubs for the previous 30 days
- Proof of additional income, such as Social Security benefits, child support, or alimony (if applicable)
- Previous two years' and year-to-date profit and loss statements (if self-employed)
- Balance sheet for the most recent quarter (if self-employed)

Assets

- Statements for checking and savings accounts for the last three months
- Statements for retirement funds and other investments for the last three months
- If part of the down payment comes from gift, a gift letter stating that the funds do not need to be repaid

Property

- Sales contract
- Proof of earnest money deposit
- Contact information for homeowners association (if applicable)

Note: Lenders can have different documentation requirements. AND additional documentation is likely, to be requested